



MEININGER

ARTIST MATERIALS SINCE 1881

DENVER | COLORADO SPRINGS | BOULDER

WWW.MEININGER.COM

APPLICATION FOR EMPLOYMENT

DATE _____

All applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, marital status, sexual orientation, medical condition* or physical handicap.

NOTE: ANSWER ALL QUESTIONS FOR EMPLOYMENT CONSIDERATION.

NAME Last First Middle			TYPE OF POSITION DESIRED	
STREET ADDRESS			DESIRED STARTING PAY	DATE AVAILABLE FOR EMPLOYMENT
CITY	STATE	ZIP CODE	STATUS DESIRED	
TELEPHONE NUMBER			CHECK ONE <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Either	
EMAIL ADDRESS			DEPARTMENT YOU WISH TO WORK IN	
			<input type="checkbox"/> Sales Floor <input type="checkbox"/> Cashier <input type="checkbox"/> Purchasing <input type="checkbox"/> Office <input type="checkbox"/> Data <input type="checkbox"/> Shipping/Receiving	

IF HIRED, CAN YOU FURNISH	YES	NO
Proof of age between 17 and 65?	<input type="checkbox"/>	<input type="checkbox"/>
Proof of U.S. citizenship, U.S. permanent residency, or authorization to work in the U.S.	<input type="checkbox"/>	<input type="checkbox"/>

Have you ever been convicted of any offense involving dishonesty or breach of trust (including but not limited to robbery, embezzlement forgery, perjury, tax evasion, theft, etc.)? CHECK ONE

NO

YES, explain _____

I don't know, explain _____

How were you referred to this company?

Answered advertisement Schools/Colleges

Online advertisement Contacted by employee

Referred by friend, relative or employee Made application on own

Other, explain _____

Name any friends or relatives currently employed by us _____

Have you ever worked for a company similar to this one?

CHECK ONE

NO NAME OF COMPANY/LOCATION/BRANCH _____

YES, where? _____

Are you prevented from lawfully becoming employed in this country due to visa or immigration status? CHECK ONE

NO

YES, explain _____

Do you have any condition, illness, weight lifting restrictions or disability, either temporary or permanent, which may limit your ability to perform the job applied for? CHECK ONE

NO

YES, explain _____

* A job offer may be contingent on passing a physical exam.

EDUCATION	
LIST NAME, LOCATION and DEGREE or DIPLOMA	
HIGH SCHOOL	DEGREE
TRADE SCHOOL	
COLLEGE	
GRADUATE SCHOOL	
APPRENTICESHIPS	
OTHER	
OTHER	

EMPLOYMENT EXPERIENCE	
LIST LAST 3 POSITIONS HELD, MOST RECENT JOB FIRST	
NAME OF EMPLOYER (Company or Firm)	
STREET ADDRESS	
CITY	STATE ZIP CODE
TELEPHONE NUMBER	
DATE HIRED (Mo./Yr.)	DATE TERMINATED (Mo./Yr.)
YOUR LAST POSITION	FINAL SALARY
REASON FOR LEAVING	

NAME OF EMPLOYER (Company or Firm)			NAME OF EMPLOYER (Company or Firm)		
STREET ADDRESS			STREET ADDRESS		
CITY	STATE	ZIP CODE	CITY	STATE	ZIP CODE
TELEPHONE NUMBER			TELEPHONE NUMBER		
DATE HIRED (Mo./Yr.)		DATE TERMINATED (Mo./Yr.)	DATE HIRED (Mo./Yr.)		DATE TERMINATED (Mo./Yr.)
YOUR LAST POSITION		FINAL SALARY	YOUR LAST POSITION		FINAL SALARY
REASON FOR LEAVING			REASON FOR LEAVING		

May we contact your current employer to verify employment experience?

 NO

YES, contact info _____

Have you ever been involuntarily discharged or fired?

 NO

YES, explain _____

RATE YOURSELF IN THE FOLLOWING AREAS

5 = Excellent 4 = Good 3 = Fair 2 = Beginner 1 = None

ARTIST SKILLS

	Fine Art Papers	Oils	Pastels	Airbrush	Sales	Computer
	Printmaking	Acrylics	Ceramics	Drawing	Customer Service	Shipping/Receiving
	Graphic Design	Watercolor	Sculpture	Illustration	Cash Register	Forklift/Delivery

OTHER SKILLS/EQUIPMENT

Other, explain _____

Indicate any skills not listed above or any aptitudes or educational courses/degrees you have which you feel could qualify you for the type of work you seek with this company _____

The information provided on this application is accurate to the best of my knowledge and subject to verification by this company. I understand that proof of U.S. citizenship, U.S. permanent residency or authorization to work in the U.S., proof of age, and a photograph may be required upon employment. I understand I must truthfully answer all the questions on this application. I also understand that if I do not, I may be refused employment, or separated if I am a current company employee. While employed by this company I agree not to engage in any other business or employment without consent of this company.

I authorize all previous employers to furnish this company with whatever information they may have regarding my employment and my reason for leaving, and I release my prior employers and this company from all liability for any damage resulting from the information provided.

I fully understand that if I am not bondable by a security company, this company may be unable to offer employment.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

I understand that, if hired, my employment is "at will", which means my employment may be terminated by myself or the employer at any time with no requirement of notice or reason.

I understand that, if hired, I have an obligation to inform this company of any changes such as phone number, address, tax status, etc.

Applicant's Signature _____

Date _____

THIS APPLICATION IS NOT AN OFFER OF EMPLOYMENT AND WILL REMAIN ACTIVE FOR 30 DAYS. AFTER THIS TIME, APPLICANT MUST RENEW THE APPLICATION TO BE RECONSIDERED FOR EMPLOYMENT.

INTERVIEW RECORD

NOT TO BE COMPLETED BY APPLICANT

INTERVIEWER'S COMMENTS (General remarks, job related qualifications, etc.)				DATE OF INTERVIEW	
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HIRED <input type="checkbox"/> YES <input type="checkbox"/> NO	POSITION	DEPARTMENT	SALARY	START DATE
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APPROVED BY STORE OWNER	STORE MANAGER
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Interviewer _____

Date _____

NAME: _____

DATE: _____

Employee Applicant Availability

Denver & Boulder

The Denver and Boulder stores are open 7 days a week. All employees are **required to work one weekend day.**

Sunday 12noon - 5pm | Monday-Friday 9am - 6pm | Saturday 10am - 5pm

Colorado Springs

The Colorado Springs store is open 6 days a week. All employees are **required to work Saturday.**

Sunday Closed | Monday-Friday 9am - 6pm | Saturday 10am - 5pm

Scheduling is subject to the needs of the stores and can vary from week to week.

CHECK ONE Full Time Part Time Either

Please check the days you are available to work

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Date available for employment _____

Please list any impending scheduling conflicts (such as already planned vacations, appointments, etc.)
